Please keep for future reference



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Speak to your Business Banking Manager in branch

santander.co.uk/business

Call us on **0330 123 9860**

Business Everyday Current Account

Key Facts Document (including Financial Services Compensation Scheme (FSCS) Information Sheet & Exclusions List) Effective from 4 February 2025

Please note that this product is no longer on sale.

These Specific Conditions apply in addition to our General Terms and Conditions and Important Information. Where there are inconsistencies, it is these Specific Conditions that apply. This account is off sale for new customers and this document is for reference only.

| Summary box | | | |
|----------------------------|---|--|--|
| Account name | Business Everyday Current Account | | |
| What is the interest rate? | Credit interest No interest is paid on credit balances on this account. | | |
| | Debit interest (overdrafts) We offer Arranged Overdrafts on an unsecured basis from £500 up to £25,000. We have the right to change your Arranged Overdraft limit at any time. Overdrafts are subject to status and acceptance and are repayable on demand. | | |
| | You can apply for an Arranged Overdraft on an Business Everyday Current Account if you: have a good credit history and haven't been declared bankrupt or had an Individual Voluntary Arrangement in the last 6 years (either the business, the owners, partners or directors); and haven't been a disqualified director or a director of a failed business within the last 6 years. | | |
| | Description | Overdraft interest rates and fees | |
| | Arranged Overdraft Annual fee | 1% of agreed overdraft (minimum fee £50) | |
| | Arranged Overdraft Interest rate | 25.00% EAR (variable) | |
| | Unarranged Overdraft Interest rate | No interest | |
| | Unpaid Item fee | No fee | |
| | Paid Item fee | No fee | |
| | We may vary existing charges or introduce new charges. If we increase charges or introduce new charges, we will let you know in accordance with our account terms. Please speak to us if you would like to increase your Arranged Overdraft limit. Any increase in your limit will | | |
| | | will have to pay another Annual Fee. on the outstanding balance. It is charged monthly in a monthly basis (please see the 'Charging of fees' section | |

| Can Santander change the interest rate? | Credit interest | | | |
|---|--|--|--|--|
| | No interest is paid on credit balances on this account. Debit interest (overdrafts) Yes, all overdraft interest rates are variable. If we increase overdraft interest rates, we will give you no less than two months' personal notice. If we reduce this rate, we will give you notice within 30 days of making the change by one or more of the following methods: personally or by displaying notice in the national press or (for branch based accounts) in our branches, or on our website. If we put a notice in the press, we will use two national newspapers. | | | |
| | | | | |
| How do I manage my account? | The Business Everyday Current Account is no longer available. We do not accept any new opening Account fees The Business Everyday Current Account is free from a monthly account fee, and certain transaction fees, provided you stay within the following monthly cash deposit and transaction limits: | | | |
| | Free monthly cash deposit limit | | Up to £3,000 | |
| | Additional cash depe | osit fee per £100 abc | ve limit | £1.00 |
| | Number of free chee | que deposits each me | onth | Up to 100 |
| | | ue withdrawals eac | | Up to 100 |
| | | n withdrawals at ATM | | Up to 100 |
| | Charge per item abc | welimits | | £1.00 |
| | The monthly cash deposit limit applicable to your account resets either on the first day or the second day of each calendar month. See 'Charging of fees' on page 7. All other standard transactions on the account, such as Bacs Direct Credits, debit card paymer standing orders, Direct Debits and bill payments are free and unlimited. Cash withdrawals (at Santander or LINK network machines) are limited to £500 per day. | | | |
| | There is no maximum account balance. You can pay in notes at cash machines at Santander branches and you can withdraw cash paid this way, and cash paid in at Post Office counters, immediately after you have paid it in. Deposits can be made by cash, cheque, electronic payment - Faster Payments, CHAPS and SWIFT - Direct Debit, standing order, debit card, bill payment and transfer to/ from another Santander account | | | |
| | SWIFT – Direct D | ebit, standing order, | | |
| | SWIFT – Direct D Santander accou • Sterling cheque be made availab money is yours. | bebit, standing order, nt. deposits. Cheques le to you, when inter Please see the table and banker's draft pr | debit card, bill payment an go through a 'clearing cycle rest starts to be earned from below for information on th | d transfer to/ from another ' which affects when funds w |
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How do I manage my account (continued)

If you are making a payment by writing a cheque you should always make sure you have sufficient available money in your account to make the payment when you write the cheque as the money could leave your account as early as the day after you have written the cheque and given it to the recipient. For more information about cheque clearing cycles see our website or ask in branch.

 Foreign Currency Cheque deposits – If you have received a foreign currency cheque you can pay it into your account by sending the Foreign Cheque, with your signature on the back, along with the account number and sort code you want it paid into, to the address found at santander. co.uk/business/support/payments/making-international-payments

• The table below shows the fees you will pay for receiving payments into your account.

| Description | Fee |
|---|----------------|
| International Payments | No charges |
| CHAPS payments | No charges |
| Foreign Currency Cheques cleared by negotiation | £10 per cheque |
| Foreign Currency Cheques cleared by collection | £10 per cheque |
| Unpaid Foreign Currency Cheque deposit | £5 |

Please note when receiving payments, other banks may deduct charges from the funds before they reach us. These charges are beyond our control.

Managing the account

- Via Online Banking, Mobile Banking, at any participating Post Offices in the UK (excludes Isle of Man and British Forces Post Offices), or by calling us on **0330 123 9860**.
- Post Office branches provide differing levels of service in terms of the amount of cash that can be deposited and withdrawn, and some cannot offer the change-giving service. Your local Post Office branch will be able to advise you of its status.
- You can choose to have a single or joint account with up to 10 joint account holders; you can also nominate colleagues to have access to your account to manage it while you get on with running your business.
- If you have chosen for all Account Administrators to sign on the account, you'll receive an operator card which will allow you to make deposits to your account. You'll be able to view transactions within Online Banking, but you won't be able to make any transactions.
- Our Business Everyday Current Account offers a selection of cards to enable you to operate your account as shown in the table below:

| | Santander debit card | Cash card | Operator card | Cash deposit card | Change giving card |
|---|----------------------------|--------------|------------------|-------------------------|--------------------------|
| Full access to Telephone Banking facilities | • | | | | |
| Withdraw cash at a cash machine | ~ | ~ | | | |
| Deposit cash and cheques at Santander cash machines | ~ | ~ | ~ | | |
| Obtain a balance at Santander cash machines | ~ | ~ | ~ | | |
| Make purchases | ~ | | | | |
| Deposit cheques at Post Office | ~ | | | | |
| Deposit cash at Post Office | ~ | | | ~ | |
| Withdraw cash from Post Office | ~ | | | | |
| Obtain a balance at Post Office | ~ | | | | |
| Exchange notes for coins at Post Office | | | | | ~ |

request a new card to access this service. Your card number and PIN will remain the same.

| How do l manage my account (continued) | Using the Post Office At participating Post Office branches, you can: Use your Santander debit card to pay in or withdraw cash over the counter and check your balance Use your cash deposit card to pay in cash over the counter with no need for paperwork. Deposit cheques. |
|---|---|
| | To deposit cash at a participating Post Office branch: Your Card may be swiped or you may be asked to insert it into a card reader; the cash is instantly deposited in your account and recorded on our system. |
| | Cash should be presented neatly, with notes in bundles wherever possible. Please visit our website at santander.co.uk/business/support/ways-to-bank/face-to-face-banking or call us on 0330 123 9860 if you require further information on how to deposit coin. |
| | You'll be given a receipt for the deposit made. |
| | To deposit cheques at a participating Post Office branch: Fill out the paying-in slip, put it in a pre-addressed envelope with the cheques and hand this in at the Post Office branch counter. You will be given a receipt for the cheque envelope. |
| | • You will need to complete a new paying-in slip for each batch of 10 cheques. |
| | Large volume transactions at a participating Post Office branch: You should discuss any regular deposit or withdrawal of large amounts of cash with your local Post Office to ensure it can process the level you require. |
| | • The postmaster may request that you give 24 hours' notice of any change-giving needs. |
| | • Your statements are issued monthly and will show your account balance and all transactions that have occurred since your last statement. |
| | To change the date on which you receive your statement please call us on 0330 123 9860. The date on which your monthly cash deposit and transaction limits are reset will remain the same (please see the 'Account fees' section for further details). The billing period for fees and charge which are pre-notified and deducted on a monthly basis will also remain the same (please see the 'Charging of fees' section for further details). |
| | • We recommend that you check your statements carefully and let us know immediately if something is wrong so that we can sort it out. If you delay in telling us, we may not be able to investigate the matter properly. If you want to talk to us about something on your statement, please call us on 0330 123 9860 . |
| | • Stationery – When you need to re-order stationery you can do this either via Online Banking o by calling us on 0330 123 9860 . Deposit envelopes can take up to 2 weeks to arrive, so order i good time to avoid running out. |

| Can | l withdraw | money? |
|-----|------------|--------|
|-----|------------|--------|

- Yes, withdrawals can be made at any LINK cash machine, by electronic transfer or at participating Post Office branches nationwide (services and opening hours for individual Post Office branches within the Post Office Network may vary).
- Cash withdrawals (at Santander or LINK network machines) are limited to £500 per day.
- You can withdraw cash paid in at Post Office counters immediately after you have paid it in.

Debit card & cash machine charges.

• There is no charge when making cash withdrawals at Santander cash or other LINK cash machines in the UK or at Santander cash machines in Spain. Charges will be made for withdrawals at other cash machines.

| Type of transaction or service | Charge/rate |
|---|--------------------|
| Withdrawals from Santander cash machines or LINK cash machines in the UK Withdrawals from Santander cash machines in Spain | No charge |
| Currency conversion for using your card for withdrawals or payments in a foreign currency | 2.95% of the value |

Daily transaction limits may apply, for example, but not limited to, cash machine withdrawals.

If you use your debit card for a transaction in a foreign currency, Visa or Mastercard will convert it into sterling the day it is processed, using the Visa or Mastercard exchange rate. You can find out the exchange rate by visiting **www.visaeurope.com/making-payments/exchange-rates** for Visa cards or **www.mastercard.com/global/currencyconversion/index.html** for Mastercard cards or calling us on **0330 123 9860**. Currency conversion rates can fluctuate between the time you make the transaction and the point at which the payment is processed by Visa or Mastercard.

For more information on the costs of using your card abroad, visit our foreign currency conversion calculator from the international payments and travelling abroad page on our website. We'll be able to tell you the exchange rate and total cost of your transaction and for EEA currencies, how this compares to the European Central Bank base rate.

Please note: If given the option of transacting in either local currency or sterling, ensure you choose local currency unless you are certain that the exchange rate and any fee is more favourable. If you choose sterling, it means that the retailer or bank will handle the conversion and may charge you a conversion fee, a foreign usage fee, or both.

Closing the account

You or we may close your account at any time by giving the other party notice. If we decide to
close your account, we will, wherever possible, give you at least 2 months' notice as described
in our General Terms and Conditions and Important Information, unless there are exceptional
circumstances, such as fraud or where you are (or you become) an RFI and you have an Arranged
and/or Unarranged Overdraft. If your account is overdrawn, you must pay off the entire overdraft
on your account immediately. You can close your account by calling us on 0330 123 9860.

Fees and charges

- You will have to pay a fee for non-standard transactions outside of your day-to-day banking. Non-standard transactions include, for example:
- a) Sterling bank drafts You can request a sterling bank draft by writing to us at the Business Banking Centre, Bridle Road, Bootle, Merseyside, L30 4GB. You can also request a sterling bank draft for up to £3,000 by calling us on 0330 123 9860. You will need to tell us the name of the person or organisation you wish to pay.

If we receive your request before 1pm (Monday to Friday), the draft will be posted to your business address on the same day; any request we receive after 1pm will be processed the following Working Day. We charge an administration fee of £10 for the bank draft service.

- b) Foreign currency drafts A foreign currency draft is suitable for non-urgent payments in currency. It operates like a cheque and is drawn on an overseas bank in the local currency. You can order a foreign currency draft by calling us on 0330 123 9860 it will usually take 2 Working Days to arrive by post. You then forward it to the person or organisation you want to pay. We charge a fee of £10 for a foreign currency draft.
- c) **A SEPA Credit Transfer** is a non-urgent payment in euros. It is usually a next-Working Day payment, provided the Payment Instruction is received before the Cut-off Time. SEPA Credit Transfers can be sent to any participating banks within the EU and the EEA, plus Switzerland, Monaco and San Marino.
- d) CHAPS and SWIFT payments You can send money electronically using CHAPS or SWIFT: there will be a charge for using these services. You can give us your Payment Instruction via Online Banking or by calling us on 0330 123 9860. CHAPS payments can only be made in sterling. SWIFT payments can be made in most major currencies, including sterling.
 - Alternatively, you can send up to £100,000 per payment in sterling quickly and easily to another UK bank account using Faster Payments, for which there is no charge.
- For all payment Cut-off Times please refer to **santander.co.uk/business**

Additional information (continued)

The table below shows the fees you will pay for non-standard transactions:

| Transaction | Fee |
|--|--------------------------------------|
| Faster Payments | Free (limit of £100,000 per payment) |
| Sterling bank drafts | £10 |
| Foreign currency drafts* | £10 |
| CHAPS payments** | £25 |
| SWIFT payments* | £25 |
| Non-urgent euro payments (SEPA Credit Transfer) | £O |
| Duplicate statement (single sheet) | £O |
| Duplicate statement (multiple) | £O |
| Audit replies | £25 plus VAT |
| Status replies/banker's reference | £10 |
| Stopped cheques** | £10 |
| Provision of change** | £1.65 per £100 exchanged |
| | Up to £2,000 - £10.00 |
| Cach withdrawals over the daily withdrawal limit | £2,001 to £3,000 - 50p per £100 |
| Cash withdrawals over the daily withdrawal limit | £3,001 to £5,000 - 45p per £100 |
| | Over £5,000 - 35p per £100 |
| Unpaid cheque/Direct Debit/standing order/bill payment | No fee |
| Photocopying cheques | £4 per cheque |

* There may be extra charges levied by the intermediary and/or destination bank. Santander has no control over these charges.

** Fee will be pre-notified and deducted on a monthly basis (please see the 'Charging of fees' section below for further details).

The exchange rates that we apply to foreign currency payments are based on our reference exchange rates. You can find out details about our exchange rates for the day by calling us on **0330 123 9860**.

Charging of fees

- Unless we tell you otherwise, all fees and charges will be charged and deducted at the point of transaction.
- Where we've indicated that a fee or charge will be pre-notified and deducted on a monthly basis, it
 will be charged during your monthly billing period which resets each month on the date of the day
 following the date you originally opened (or transferred into) your Everyday Current Account. You'll
 receive a pre-notification of charges and the amount identified as due will be deducted from your
 account 15 days after the pre-notification (or the nearest Working Day afterwards).

Note: as an indication of when your monthly billing period resets, the dates of the previous month's billing period can be found in your pre-notification of charges letter in the 'Date (from to)' field.

Fair fees policy

We want to be open and fair about how we charge you for using our overdraft services. To help us do this, we work to the following principles:

- We will always give you at least 14 days' notice of any overdraft service fees we are going to take from your current account.
- If you require an overdraft on your Business Everyday Current Account, please request an Arranged Overdraft. Whilst we cannot guarantee to give you an Arranged Overdraft, we will always consider your application fairly and give you a decision within a reasonable time.
- We will always be willing to discuss your financial situation and to help find appropriate ways of dealing with any financial difficulties you may have.
- You can discuss any service fees or interest on your account, or why we have charged them, by speaking to us on **0330 123 9860**.

| Additional information | Alerts service | | |
|------------------------|---|--|--|
| (continued) | • We offer a free alerts service which provides alerts about Arranged and Unarranged Overdrafts. | | |
| | Account Administrators and other relevant individuals (such as legal representatives, individuals who have been granted a power of attorney or other individuals involved in the running of the business) who have provided their mobile number and/or email address can choose to receive our alerts service which sends messages via SMS and/or email about Arranged and Unarranged Overdrafts. | | |
| | • Account Administrators and other relevant individuals will be automatically registered for Unarranged Overdraft alerts. These alerts will be sent by SMS only. If customers want to receive these alerts via email, they can opt in via Online Banking, in Branch, or by calling us on 0330 123 9860. | | |
| | If Account Administrators and other relevant individuals currently receive Unarranged Overdraft alerts by email, they will continue to do so unless they tell us otherwise. | | |
| | Arranged Overdraft alerts are available from 18 December 2019. Customers will not be automatically registered to receive Arranged Overdraft alerts. | | |
| | • We may send alerts by push notification in Mobile Banking in the future. | | |
| Alerts service | Going paper-free | | |
| | • You'll receive your documents and statements by post unless you've chosen paper-free in Online Banking. If you've chosen paper-free, your statements for this product, as well as some of your letters, will be sent to your document store in Online Banking. You'll receive an email when a document is ready to view. You can change your preferences on how to receive documents from us within Online Banking at any time. | | |

'EAR' stands for Effective Annual Rate and represents the yearly cost of an overdraft, which takes account of how often we charge interest to the account, and does not include any other fees or charges.

Santander can provide literature in alternative formats. The formats are: large print, braille and audio CD. If you'd like to register to receive correspondence in an alternative format please visit **santander.co.uk/alternativeformats**. For more information, ask us in branch or give us a call. If you are deaf, have hearing loss or speech loss, please use Relay UK at **relayuk.bt.com**. This is a free service that can help you communicate over the phone. If you're using British Sign Language (BSL) and would like to use video relay, you can learn more at **santander.co.uk** by searching 'accessibility'

Financial Services Compensation Scheme (FSCS) Information Sheet

Basic information about the protection of your eligible deposits

| | The following trading names are part of your bank: |
|--|---|
| | cahoot, Santander Business and Santander Corporate $\&$ Commercial trading names. |
| If you have more eligible deposits at the same bank: | All your eligible deposits at the same bank are 'aggregated' and the total is subject to the limit of $\$85,000.^2$ |
| If you have a joint account with other person(s): | The limit of £85,000 applies to each depositor separately. ³ |
| Reimbursement period in case of bank failure: | 20 working days ⁴ |
| Currency of reimbursement: | Pound sterling (GBP, £) |
| To contact Santander UK plc for enquiries relating to | For all Retail accounts: 0330 9 123 123 |
| your account: | For all Santander Corporate and Commercial accounts: 0333 207 2229 |
| | For Business Banking accounts: 0330 678 2456 |
| | For all cahoot accounts: 0330 678 2811 |
| To contact the FSCS for further information on compensation: | Financial Services Compensation Scheme PO Box 300 Mitcheldean GL17 1DY |
| | Tel: 0800 678 1100 or 020 7741 4100 |
| | |
| | Email: ICT@fscs.org.uk |

Additional information

¹ Scheme responsible for the protection of your eligible deposit

Your eligible deposit is covered by a statutory Deposit Guarantee Scheme. If insolvency of your bank, building society or credit union should occur, your eligible deposits would be repaid up to £85,000 by the Deposit Guarantee Scheme.

² General limit of protection

If a covered deposit is unavailable because a bank, building society or credit union is unable to meet its financial obligations, depositors are repaid by a Deposit Guarantee Scheme. This repayment covers at maximum £85,000 per bank, building society or credit union. This means that all eligible deposits at the same bank, building society or credit union are added up in order to determine the coverage level. If, for instance a depositor holds a savings account with £80,000 and a current account with £20,000, he or she will only be repaid £85,000.

This method will also be applied if a bank, building society or credit union operates under different trading names. Santander UK plc also trades under cahoot, Santander Business and Santander Corporate & Commercial trading names. In some cases eligible deposits which are categorised as 'temporary high balances' are protected above £85,000 for six months after the amount has been credited or from the moment when such eligible deposits become legally transferable. These are eligible deposits connected with certain events including:

- (a) certain transactions relating to the depositor's current or prospective only or main residence or dwelling;
- (b) a death, or the depositor's marriage or civil partnership, divorce, retirement, dismissal, redundancy or invalidity;
- (c) the payment to the depositor of insurance benefits or compensation for criminal injuries or wrongful conviction.

More information can be obtained under http://www.fscs.org.uk





³ Limit of protection for joint accounts

In case of joint accounts, the limit of $\pm 85,000$ applies to each depositor.

However, eligible deposits in an account to which two or more persons are entitled as members of a business partnership, association or grouping of a similar nature, without legal personality, are aggregated and treated as if made by a single depositor for the purpose of calculating the limit of £85,000.

⁴ Reimbursement

The responsible Deposit Guarantee Scheme is the Financial Services Compensation Scheme, 10th Floor Beaufort House, 15 St Botolph Street, London, EC3A 7QU, Tel: 0800 678 1100 or 020 7741 4100, Email: ICT@fscs.org.uk. It will repay your eligible deposits (up to £85,000) within 20 working days until 31 December 2018; within 15 working days from 1 January 2019 until 31 December 2020; within 10 working days from 1 January 2021 to 31 December 2023; and within 7 working days from 1 January 2024 onwards, save where specific exceptions apply.

Where the FSCS cannot make the repayable amount available within 7 working days, it will, from 1 June 2016 until 31 December 2023, ensure that you have access to an appropriate amount of your covered deposits to cover the cost of living (in the case of a depositor which is an individual) or to cover necessary business expenses or operating costs (in the case of a depositor which is not an individual or a large company) within 5 working days of a request.

If you have not been repaid within these deadlines, you should contact the Deposit Guarantee Scheme since the time to claim reimbursement may be barred after a certain time limit. Further information can be obtained under **http://www.fscs.org.uk**.

Other important information

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In general, all retail depositors and businesses are covered by Deposit Guarantee Schemes. Exceptions for certain deposits are stated on the website of the responsible Deposit Guarantee Scheme. Your bank, building society or credit union will also inform you of any exclusions from protection which may apply. If deposits are eligible, the bank, building society or credit union shall also confirm this on the statement of account.

FSCS EXCLUSIONS LIST

A deposit is excluded from protection if:

- The holder and any beneficial owner of the deposit have never been identified in accordance with money laundering requirements. For further information, contact your bank, building society or credit union.
- (2) The deposit arises out of transactions in connection with which there has been a criminal conviction for money laundering.
- (3) It is a deposit made by a depositor which is one of the following:
 - credit institution
 - financial institution
 - investment firm
 - insurance undertaking
 - reinsurance undertaking
 - collective investment undertaking
 - pension or retirement fund¹
 - public authority, other than a small local authority.
- (4) It is a deposit of a credit union to which the credit union itself is entitled.
- (5) It is a deposit which can only be proven by a financial instrument² (unless it is a savings product which is evidenced by a certificate of deposit made out to a named person and which existed in the UK, Gibraltar or a Member State of the EU on 2 July 2014).
- (6) It is a deposit of a collective investment scheme which qualifies as a small company.³
- (7) It is a deposit of an overseas financial services institution which qualifies as a small company.⁴
- (8) It is a deposit of certain regulated firms (investment firms, insurance undertakings and reinsurance undertakings) which qualify as a small business or a small company⁵ – refer to the FSCS for further information on this category.
- (9) It is not held by an establishment of a bank, building society or credit union in the UK or, in the case of a bank or building society incorporated in the UK, it is not held by an establishment in Gibraltar.

For further information about exclusions, refer to the FSCS website at **www.FSCS.org.uk**

- ¹ Deposits by personal pension schemes, stakeholder pension schemes and occupational pension schemes of micro, small and medium sized enterprises are not excluded
- ² As listed in Part I of Schedule 2 to the Financial Services and Markets Act 2000 (Regulated Activities) Order 2001, read with Part 2 of that Schedule
- ³ Under the Companies Act 1985 or Companies Act 2006
- ⁴ See footnote 3
- ⁵ See footnote 3